



## **Process to request modifications to Arlington-Mansfield Area YMCA's policies, practices, and procedures with respect to childcare services**

Each YMCA family center has one designated individual who is authorized to receive and review requests for modifications to policies, practices, and procedures with respect to childcare services. If your child has a disability, impairment or condition that you would like to request modifications for, please follow the process below:

1. Send a request for modification, in writing, to the "Executive Director" of the YMCA Family Center where your child will be participating.
  - a. Cooper Street YMCA  
7120 S. Cooper, Arlington, TX 76001; 817-419-9629
  - b. Central YMCA:  
2200 S. Davis, Arlington, TX 76013; 817-274-9622
  - c. North YMCA:  
1005 Skyline Drive, Arlington, TX 76011; 817-548-9622
2. Once the Executive Director receives your request, he/she will contact you to schedule a meeting within 5 business days with you and your child to discuss your child's disability needing modification(s), and to explore the organization's capacity to meet the requested modification(s).
3. Each need for modification will be taken into consideration on a case-by-case basis. The Arlington-Mansfield Area YMCA will provide you with a written response to your request for reasonable modification(s) within 10 business days from the date the request was received.
4. Should you need to contact the Arlington-Mansfield Area YMCA ADA Compliance Officer, please contact Pam Young, ADA Compliance Officer, at [pamy@amaymca.org](mailto:pamy@amaymca.org) or 817-299-9629; Mailing/physical address information is 1148 W. Pioneer Pkwy., Arlington, TX 76013.